THE WABASH RAILWAY COMPANY

FREIGHT TRAIN BOOK No. 5 (Cancels Freight Train Book No. 4)

CONTAINING

INSTRUCTIONS GOVERNING MOVEMENT OF FREIGHT

Effective August 1, 1931

FRED MEYERS, Supt. Transportation.

SIDNEY KING, Frt. Traffic Mgr.

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REVISED INSTRUCTIONS

GOVERNING MOVEMENT OF FREIGHT

Superseding All Previous Instructions

Effective August 1, 1931

- 1. The following instructions are designed to insure prompt movement of all carload and less carload freight, and all concerned must familiarize themselves with and observe closely, these rules.
- 2. Previous instructions governing the Classification, use of forms and movement of time freight, are hereby cancelled.
 - 3. Freight is classified for movement as follows:
 - (a) Red Ball Freight
 - (b) Green Ball Freight
 - (c) Ordinary Freight
- 4. Red and Green Ball freight shall be carded and billed as "Red Ball" or "Green Ball" between all stations.

Red and Green Ball Freight to be symboled.

5. All Red and Green Ball freight shall be symboled when destined beyond following stations: Detroit, Mich., Chicago, Ill., Montpelier, Ohio, Fort Wayne, Ind., Peru, Ind., Tilton, Ill., Decatur, Ill., Springfield, Ill., St. Louis, Mo., Hannibal, Mo., Moberly, Mo., Moulton, Iowa, Brunswick, Mo.

Giving Red Ball Freight preference.

6. Cars classified as "Red Ball" must be given preference over cars containing "Green Ball" and ordinary freight.

Giving Green Ball Freight preference over Ordinary Freight.

7. Cars classified as "Green Ball" freight must be given preference over cars containing ordinary freight, and should be used in filling "Red Ball" trains to required tonnage.

Ordinary Freight not to be symboled.

8. Ordinary freight will not be symboled or reported in telegraphic reports unless requested under special instructions. Such freight, however, should receive the best possible handling.

Explosives and Inflammables.

 Handle carload shipments of explosives and inflammables in accordance with Interstate Commerce Commission Regulations for the transportation of explosives and other dangerous articles.

Red and Green Ball Trains and Sections.

- 10. If two or more sections of Red or Green Ball freight trains are made up at any point, unless otherwise instructed, the first section must be given all cars for the farthest destination in its route until filled out; the second section for the next farthest destination, and so on, the cars for the nearest destination being placed in the last section.
- 11. Red and Green Ball trains must be so made up at terminals that only one switch will be necessary in setting out all of the cars for any given point enroute.

Wabash Company Material.

12. Do not Card or Symbol.

CLASSIFICATION

List of Red Ball Commodities.

13. The following named commodities will be considered as "Red Ball Freight:"

RED BALL FREIGHT

- (a) Accessories, Automobile, Airplane and Radio Acid
 Aeroplanes and Parts
 Alcohol
 Aluminum Goods
 All Export Freight
 Ammunition
 Arms, Fire
 Automobiles and Auto Trucks
 Automobile Accessories
 Automobile Parts
- (b) Batteries
 Beverages
 Biscuits
 Blankets
 Books
 Boots and Shoes
 Brass Goods
 Breakfast Foods
 Butter
- (c) Cable, Electrical Cakes Candies Canned Goods (all kinds) Cans, Empty (From May 1st to November 1st) Carpets Cash Registers Cereal, Prepared Foods Certo Cheese Chemicals Chip Board Chloride Chocolate Christmas Trees Cider Cigars Cigarettes

RED BALL FREIGHT-Continued

- (e) Clothing
 Cocoanut Oil
 Coffee
 Condensed Milk
 Confectionery
 Corn (From April 1st to November 1st)
 Cotton Piece Goods
 Crackers
 Cranberries
- (d) Drugs Dry Goods and Notions Dry Hides Dynamite
- (e) Eggs
 Electrical Appliances
 Electric Cable
 Electrical Supplies
 Emigrant Movables
 Explosives (all kinds)
 Export Freight
- (f) Films
 Fire Arms
 Fire Apparatus
 Fire Works
 Flour
 Foods, Breakfast
 Fountains, Soda
 Fish, Fresh, Canned and Dried
 Frames
 Fruits, Fresh, Dried or Canned
 Fruit Juices and Syrups
 Furs
- (g) Gum, Chewing
- (h) Hats and Caps Heels, Rubber Hides Household Goods

RED BALL FREIGHT-Continued

- (i) Ice Ink
- (j) Juices, Fruit
- (l) Leather Leather Goods
- (m) Machines, Washing (all kinds)
 Magazines
 Meats, Fresh, Cured or Canned
 Merchandise
 Milk, Condensed
 Millinery
 Mineral Water
 Musical Instruments
- (n) News Print Paper Notions Nursery Stock Nuts, Edible
- (o) Oil, Petroleum (all kinds) Oil, Cocoanut Oil Pumps and Parts Organs Oriental Goods, Imported Oysters, Fresh or Canned
- (p) Packing House Products
 Paper, Newsprint
 Parts, Automobile
 Patterns, Dress (Paper)
 Pelts, Animal
 Perishable Freight (all kinds)
 Petroleum and its products
 Photographers' Supplies
 Pianos
 Preserves
 Plants
 Potatoes

RED BALL FREIGHT-Continued

- (p) Poultry, Live or Dressed Powder Printed Matter Pulp
- (r) Radios
 Raisins
 Rubber Goods and Tires
 Rubber Heels
 Rugs
 Records, Phonograph
- (s) Seeds (all kinds)
 Shoes
 Shrubbery
 Silk
 Skins
 Soda Fountains
 Spices
 Spirits
 Stationery
 Straw Board
 Sugar
 Supplies, Photographers'
 Syrup, Fruit
- (t) Tank cars, loaded
 Tea
 Thread
 Tires, Automobile
 Tobacco Goods
 Tooth Paste
 Toys
 Tractors and tractor parts
 Transformers
 Trees, Christmas
 Trees, Nursery
 Trucks, Auto
 Twine, Binder (April 1st to August 1st)

RED BALL FREIGHT-Concluded

- (v) Vegetables, Fresh and Canned
- (w) Washing Machines (all kinds)
 Water, Mineral
 Whiskey
 Wines

GREEN BALL FREIGHT

- 14. The following named commodities will be considered as "Green Ball Freight."
- (a) Agricultural Implements
 Alfalfa, Hay, Meal, Feed
 Alum
 Ammonia
 Anthracite Coal
 Asbestos
 Asbestos Cement
 Asbestos Lumber
 Asbestos Pipe Covering
 - Babbitt Metal Bags and Bagging Barrels Barvtes Baskets Bath Tubs Beans Beds Belting Bicycles Binder Twine (August 1st to April 1st) Boats Boilers Bolsters Bolts and Nuts Bone Meal Borings and Turnings Bottles Bottle Caps Bottle Wrappers Box Board Box Material Box Shooks Brakes, Locomotive Brake Shoes Bran Brick

Brimstone

GREEN BALL FREIGHT-Continued

- (b) Brooms
 Broom Corn
 Brushes
 Buggies
 Bullion, Copper
 Bullion, Lead
 Burial Cases and Coffins
 Burlap
 Butts and Hinges
- Cabinets (all kinds) Candles Cans (November 1st to May 1st) Carbides Cars, Empty Tank Carbons Card Board Carriages Cartons . Castings Cement Chairs Charcoal Chicory Chinaware Clay Pigeons Coal, Anthracite Coal Smithing Coke Conduits Contractors' Outfits Cooperage Copper Copper Bullion Copper Matte Copper Skimmings Cordage Cork Cotton: Baled Cotton Batting

GREEN BALL FREIGHT-Continued

- (c) Cotton Fillings and Packings Cotton Linters Cotton Seed and Cotton Seed Products Cranes Crockery, Queensware and Earthenware Cyanide
- (d) Doors Drums (all kinds)
- (e) Earth
 Earthenware
 Egg Cases
 Egg Case Fillers
 Elevators
 Enameled Plate
 Enameled Ware
- (f) Feed (all kinds)
 Fence (all kinds)
 Fertilizer
 Fibre Boxes
 Fibre Cases
 Fibre Board
 Forest Products
 Fruit Jars
 Fruit Jar Tops
 Fullers' Earth
 Furnaces
 Furniture
- (g) Gas Cylinders
 Glass and Glassware
 Glucose
 Glue
 Glycerine
 Grain (all kinds)
 Granite
 Gypsum
- (h) Hairfelt Hardware Hay Presses

GREEN BALL FREIGHT-Continued

- (h) Heading
 Heating Apparatus
 Hemp
 Hinges
 Hoofs
 Hops
 Horse Shoes
- (i) Implements, Agricultural Incubators Iron and Steel Articles Iron Pipe
- (j) Jars, Fruit Jar Tops
- (k) Kaffir Corn
- (l) Ladders
 Lamp Posts
 Lead Bullion
 Lead
 Light Standards
 Lime
 Linoleums
 Locomotives
 Logs
- Lumber (all kinds)
 (m) Machinery (all kinds)
 Machines, Sewing
 Mahogany Logs and Lumber
 Malt
 Marble
 Matches
 Matting
 Metal Roofing
 Meters
 Molasses
- (n) Nails Nitrate Soda

Moulding Sand

Moss

GREEN BALL FREIGHT-Continued

- (n) Nuts and Bolts
- (o) Oil Cloth Oil Well Supplies Olives Ore (all kinds)
- (p) Packages (all kinds) Paints and Varnishes Paper and Paper Hangings Paper and Paper Articles (all kinds), except Newsprint Paper, Scrap or Waste Paper, Wrapping Paste Pickles Picture Frame and Moulding Pipe, Iron Pipe, Stove Pig, Tin Piling Pipe, Lead Pitch Plaster Plasterboard Plumbing Material Potash Pottery! Printing Presses Prison and Vault Work Pulp Board
- (r) Radiators
 Rags
 Refrigerators
 Resin
 Rice
 Roofing Metal
 Roofing Paper
 Rope
- (s) Safes

GREEN BALL FREIGHT-Continued

Salt Sash, Doors and Blinds, Mill Work Sauer Kraut Scales Screws Sewing Machines and Stock Sheet Iron Shoe Nails Shooks Shot Shoe Cases Silica Sinks Sisal Slate (Roofing, Crushed, Ground) Smithing Coal Soap Soap Powder Soda Ash Soda Phosphate Solder Spelter Starch Staves Stock Food Store Fixtures Stoves Stove Furniture Street Cars Sulphur Sulphate

t) Tables
Tanks
Tank Iron
Tile
Timbers
Tin Cans (November 1st to May 1st)
Tinplate

Syrup

GREEN BALL FREIGHT-Concluded

(t) Tinware
Tin, Pig
Tripoli
Trunks
Turpentine
Twine (August 1st to April 1st)
Tank Cars, Empty

(v) Varnishes and Paints Vehicles (Children's) Vehicles Veneer Vinegar

(w) Wagons, Wagon Material
Walnut Logs and Lumber
Wall Board
Ware, Enameled
Ware, Tin
Washing Powder
Wax
White Lead
White Lead Packages
Windmills, Pumps and Fixtures
Wire and Wire Goods
Woodenware
Wool
Wrappers
Wringers

(z) Zinc Zinc Oxide Zinc Ore



Standard Forms.

15. A set of standard forms have been provided for use in handling Red and Green Ball freight. All stations will be supplied with these forms upon proper requisition on Stationer.

STANDARD FORMS

Red Ball Car Card	Form	1563
Red Ball Sticker	Form	1564-A
Consist Report "BR"	Form	1565
Consist Report "BA"	Form	1565-A
Passing Report "PR"	Form	1566
Set Out Report "SO"	Form	1567
Pick Up Report "PU"	Form	1595
Green Ball Sticker	Form	1596-A
Green Ball Car Card	Form	1598

Red Ball Cards (Form 1563).

16. Form 1563 is Red Ball Card to be attached one on each side of every car of Red Ball freight by Agent at billing or junction station. On arrival at destination, Agent must see that cards are removed.

Red Ball Stickers (Form 1564-A).

17. Red Ball Stickers, Form 1564-A shall be securely fastened to all waybills for Red Ball freight. When Red Ball freight is received at symbol stations, symbol letters and numbers applied to be inserted in space provided for purpose under the caption "Forwarding Station Symbol Number." When Red Ball freight is received from connections or originating at stations not assigned symbol numbers and letters, Agents will attach Form 1564-A, but will leave blank space provided for showing "Forwarding Station Symbol Number;" this space to be filled out by Agents at point where car is placed under symbol in accordance with these rules.

Green Ball Card (Form 1598).

18. Form 1598 is Green Ball Card to be attached one on each side of every car of Green Ball freight by Agent at billing or junction station. On arrival at destination, Agent must see that cards are removed.

Green Ball Stickers (Form 1596-A).

19. Form 1596-A, Green Ball Sticker, shall be securely fastened to all waybills covering Green Ball freight. When Green Ball freight is received at symbol stations, symbol letters and numbers applied to be inserted in space provided for purpose under the caption "Forwarding Station Symbol Number." When Green Ball freight is received from connections or originating at stations not assigned symbol numbers and letters, agents will attach Form 1596-A but will leave blank space provided for showing "Forwarding station, symbol number"; this space to be filled out by agent at point where car is to be placed under symbol in accordance with these rules.

APPLICATION OF SYMBOLS

Use Symbol Numbers consecutively.

20. Each Symbol Station will be assigned symbol letters and numbers and numbers applied consecutively, regardless of covering Red or Green Ball freight, commencing with the lowest number. When the highest number has been reached, start again with Number One (1) and repeat indefinitely.

Order of Applications of Symbol Numbers.

21. Before symbol numbers are applied at points where trains are made up, the waybills for all Red or Green Ball freight for each train must be sorted. In building trains, Red Ball will be given preference, but in case any Green Ball is handled in such train, freight, both Red and Green Ball, must be switched together for each destination, commencing with the most distant and ending with the nearest station, so that symbol numbers when applied, shall appear consecutively, commencing with cars for most distant and following in order of farthest destinations, until all cars shall have received symbol numbers.

For Example: Waybills for train leaving Niagara Falls with twenty-seven (27) cars of Red Ball Freight as follows:

15 cars Red Ball for Kansas City 1 car Red Ball for Council Bluffs 5 cars Red Ball for St. Louis 3 cars Red Ball for Decatur 3 cars Red Ball for Fort Wayne

should be sorted in order shown, and symbol numbers applied, commencing with those for the most distant destination, as follows:

201 to 215 Kansas City 216 Council Bluffs 217 to 221 St. Louis 222 to 224 Decatur 225 to 227 Fort Wayne

The opening number for next car of symboled freight from Niagara Falls would be 228. Should there be any Red Ball freight to be put in this train at any point enroute, Green Ball freight for nearest destinations would be cut out if necessary and Red Ball added; the Green Ball being handled on next train—oldest cars being given preference over freight of same or inferior class.

Change of Destination.

22. Should the destination of a car of Red or Green Ball freight be changed enroute, Agents will make a report of the change to the Superintendent Transportation by telegraph, giving the symbol number and the newdestination, junction point and routing. The original symbols should not be changed.

Diversions.

23. The diversions of all loaded cars in transit will be handled through the office of the Supt. Transportation. Whenever a car is diverted, the Agent making the diversion shall notify the Supt. Transportation, giving symbol letter and number, destination, and junction routing.

Freight Transferred.

24. When transfer of Red or Green Ball freight is made from one car to another, Agents will make wire report of the transfer to the Superintendent Transportation giving symbol letter, number and new car number, and forward the shipment under the original symbols.

Agent's Examination of Billing for Symbol Freight.

25. Agents at symbol stations must carefully examine all waybills handled through their station and see that each car entitled to movement as Red or Green Ball freight is forwarded under these Rules, reporting all irregular cases to the Division Superintendent.

Red Ball and Green Ball Freight from Non-Symbol Stations.

26. Agents at other than symbol stations originating or receiving from connections Red or Green Ball freight, will use proper forms of car-cards, waybills and stickers, as prescribed in rule for commodities listed in Rules 14 and 15, and ask the Division Superintendent in which train car should be forwarded. In the absence of instructions, the car shall be forwarded in local train to nearest Division Terminal, in direction freight should move, and put in through train at that point.

Description of Commodities.

27. Under the classification given herein, the contents of a car determines its class as between Red and Green Ball and Ordinary Freight.

RED AND GREEN BALL SYMBOL STATIONS

28. Following stations have been designated as Red and Green Ball symboling stations and have been assigned letters and numbers, as follows:

Red and Green Ball Symbol Stations

STATIONS	SYMBOL LETTER	Symbol Number	
BIATIONS	LETTER	From	То
Black Rock	AB	1	999
Niagara Falls	AC	1	999
Detroit, Oakwood, East	В	1	200
Romulus	BA	1	200
Milan	BB	1	500
Adrian	BC	1	200
Montpelier	BD	1	200
North Liberty	BF	1	200
Crocker	BJ	1	999
Tolleston	BL	1	999
12th St., Chicago	BM	1	999
Detroit, East 17th Street	BQ	1	999
47th St., Chicago	BŘ	1	999
Landers, West	BX	1	999
Landers, West	BZ	1	999
Detroit, West	C	1	999
Toledo	D	1	999
Delta	W	1	999
Defiance	DB	1	200
New Haven	DC	î	200
Ft. Wayne	DD	1	200
Huntington	DF	ī	200
Peru, West	DH	1	500
Peru, East	BH	1	500
Lafayette	DK	1	200
Logansport	DJ	1	200
Attica	DM	i	200
Tilton	F	1	500
Tolono	FB	î	200
Bement	FC	î	200
Pine	FD	î	200
Chicago Ridge	FG	i	200
Steele	FH	î	200
Brisbane	FJ	î	200
Reddick	FM	î	200

Red and Green Ball Symbol Stations-Continued.

STATIONS	Symbol Letter	Symbol Number	
		From	То
Forrest. Decatur, West. Decatur, East. Springfield Keokuk Hannibal Quincy Edwardsville Junction East St. Louis Granite City. Luther Moberly. Ewing Avenue Henrietta Orrick Kansas City Albia Ottumwa Des Moines Stanberry.	FR FX FZ GGD GF HB HD HF JH JS JU MJ JZ KA KB KD MA	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	200 200 200 200 200 200 200 500 999 999 300 200 200 200 200 200 200 200 200 200

Consist Report—Used for Red Ball and Green Ball Freight:

- 29. Agent or Yardmaster at designated stations applying symbols for cars of Red Ball and Green Ball freight, will prepare a consist report; BR (Form 1565), or BA (Form 1565-A), which must be promptly telegraphed to the Superintendent Transportation.
- 30. When two or more sheets are used for consist report, the heading must be filled in on each sheet.

31. Conductors will show symbol letters and numbers of cars in their trains on train or switch list opposite corresponding car number.

Passing Report, "PR," Form 1566.

32. Agent or Yardmaster at stations, designated as passing stations, will, on the departure of any symboled cars, make report PR (Form 1566), which must be promptly telegraphed to the Superintendent Transportation.

Passing Stations.

33. Following stations are designated as passing stations:

Windsor, Ont.	Detroit, Mich.
Peru, Ind.	Decatur, Ill.
Hannibal, Mo.	Moberly, Mo.

Report of Symbol Freight passing Junction stations.

34. Agents at stations where cars moving under symbol numbers are taken from through trains and forwarded to branch line points, or vice versa, will promptly report by telegraph, arrival and departure on PR (Form 1566) to the Superintendent Transportation.

Report Arrival of Symbol Freight.

35. Agents or Yardmasters at destination will report promptly by telegraph PR (Form 1566) to the Superintendent Transportation, arrival of symbol freight at destination and time delivered connecting line.

Symbol Freight Set Out.

36. When cars containing Red and Green Ball freight under symbol, are set out between terminals short of destination, or proper junction enroute, the conductor will fill out a set-out report, Form 1567, giving all information called for on the blank, and file same at first telegraph station, where it will be promptly

transmitted by wire to Superintendent Transportation and Division Superintendent. When cars containing Red or Green Ball freight under symbol are held out of proper trains at terminals, Yardmaster must wire Superintendent Transportation and Division Superintendent full information on Form 1567.

Symbol Freight Set Out, Account Bad Order.

37. When symbol cars are set out at any point, account bad order, show on Form 1567 car initial, number and defects.

P. U. Pickup Report.

- 38. When a set-out car of Red or Green Ball freight under symbol is picked up, the Agent or Yardmaster at point where car is picked up, must fill out "PU" Report, Form 1595, giving all necessary information, covering the movement, and send same by telegraph promptly to Superintendent Transportation.
- 39. Conductors picking up symbol cars at blind sidings will make out "PU" Report, Form 1595, and file same for transmission at first telegraph station.
- 40. The above instructions apply to passing stations as well as local stations. When a symbol car arrives at a passing station too late to make proper connection, it must be reported as a set-out car, Form 1567.

GENERAL INSTRUCTIONS

Agents and Yardmasters must avoid unnecessary delays.

41. When cars of any class of freight are set out short of destination, agents are required to make all reasonable effort to have them moved promptly. Should cars be defective, agents must know that the Superintendent is notified, and must see that the Superintendent is advised as soon as such cars are ready to go forward. Agents and Yardmasters are responsible for all unnecessary delay to cars at their station.

- 42. Success in handling this system depends largely upon these reports being handled without any delay whatever, and all concerned are expected to see that this is done.
- 43. Division Superintendents must arrange to advise Division in advance consist of Red and Green Ball trains and prospective time of their arrival at next division terminal.

TRACING FREIGHT

Carloads.

All inquiries in reference to the movement or location of carload freight must be made to the Superintendent Transportation, and handled as far as possible in accordance with the following rules:

No tracers shall be started until the shipment shall have had sufficient time to reach destination. (Do not confuse with request to expedite freight. See note.)

Each tracer should show the initials, number of car, commodity, point of origin, date of forwarding, route and destination. If a through shipment, be careful to give junction point coming to Wabash rails; also file reference, so as to reduce telegraphing in making reply. For example: "Wabash 80103, merchandise, New York, first Lackawanna, St. Louis. A-1." If this car passed Detroit on the 4th, reply would read: "A-1. Passed Detroit fourth. T-6."

A car of Red or Green Ball is entitled to preferred movement; therefore, requests to hurry such shipments should not be made.

The Superintendent Transportation will give prompt replies to all inquiries relative to carload business.

Less Carloads.

All tracers for less carload shipments must be handled direct with local freight agents interested in movement of the freight.

Local freight agents will give such inquiries prompt attention, and see that Wabash Traffic Representatives and shippers, applying to them direct, are given prompt information.

Freight Claim Department.

Where the handling of the tracer indicates that the delay is not caused account of slow movement but by reason of shipment being "ASTRAY," all papers must be referred to Freight Claim Agent, St. Louis, Mo.

Freight Claim Agent will give prompt attention to such inquiries, and, if freight is located, will give the necessary instructions for its forwarding to proper destination, at the same time fully advising the party making the inquiry. If no record of freight being astray, Freight Claim Agent's office will promptly return papers to the Agent making inquiry, with this information.

To make this effective, agents must give special attention to "over" and "short" reports, forwarding them PROMPTLY to Freight Claim Agent.

General Instructions.

There are no absolute rules or instructions which would adequately cover the numerous questions arising in connection with tracing of freight, but the end in view in all cases is to facilitate the movement of shipments and render satisfactory service.

Note—Agents should exercise judgment as to tracers made to expedite freight, but perishable freight and freight moving via unusual routes may be recognized as warranting exceptional attention.

SHIPPING DAYS FOR LIVE STOCK

Western Division
To St. Louis

17th Dist.-Mondays and Saturdays.

Moberly Division To St. Louis

12th Dist.—Mondays, Wednesdays, Saturdays. 14th Dist.—Mondays, Tuesdays, Wednesdays. 15th Dist.—Mondays, Wednesdays.

> Springfield Division To Chicago

10th Dist. Tuesdays. 11th Dist.

Detroit Division
To Buffalo

3rd Dist. Saturdays. 4th Dist.